



INSTITUTE OF PROFESSIONAL ENGINEERS, SAMOA

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Minutes of Annual General Meeting 2016

Date: May 2nd 2016

Time: 6.30pm

Attendees: Refer attached Attendees form

1. Welcome Remarks
President welcomed everyone to the Annual General Meeting.
2. Minutes of 2015 Meeting
Fonoti – Moved to approve minutes from 2015
Seconded by Leiataua
3. Matters arising from minutes
 - Tuaimalo – Raised what is the current situation with IPES office.
Registrar replied that at the last council meeting it was approved to stop the rent and it was decided whoever the Registrar is, he/she will keep all IPES files and belongings with them.
4. Presidents Report
 - Fonoti – It has taken a long road to get to where we are now with our new Regulations. The work prepared by IPES to complete the final documents for the New Regulations was completed mid - 2015, but the delays was in the approval processes between the AGs Office and MWTI. It is currently anticipated that the new Regulations will be submitted to Cabinet for approval in June 2016.
 - The President went on to explain that the current IPES ACT has many grey areas, and with the new Regulations, this will help assist in addressing these grey areas. Adopting the new Regulations will require review of the ACT regarding the Non Profit Article of Incorporation and the Rules Legislation. Once cabinet approval is received, the Head of State can then sign off to officially endorse the new Regulations. The new Regulations will be launched properly with a ceremony.
 - Leiataua – Thanked the Regulations Committee and Chairman for the work in pushing the New Regulations to where it is now.
 - Seuga – Thanked the Fundraising Committee for all the events that helped to FUND the NUS Scholarships.
 - Registrar – In regards to awareness and publicity, we try update the website as much as possible and tag as many people on facebook.
 - Seuga – Reminded the Exec that the publishing of members listing in Observer should be quarterly. The President responded that it was approved at the last council meeting to have the members listing published only twice a year, approximately June and November.
5. Financial Report

- Audit Report for 2015 Financial year was conducted by Betham & Co. The Audit Report gave the final 2015 Excess of Income over Expenditure standing at \$26,263.00 tala, a big improvement from 2014 of (\$25,494.00).
- Seuga requested to write off the 12k outstanding liabilities carried forward from previous financial reports. This was supported by Fonoti and seconded by Matamu. Exec moved confirmed to action this motion.

6. Registers Report

- Registrar emphasized that there were too many PENDING members who need to submit their application forms in order to be officially registered. Employers are paying annual funds for their members which makes it even more important that people do their part to submit their completed registration forms.
- Leiataua commented that members elected for Executive, committees etc MUST be Registered in order to be eligible for election.

7. General Matters

- Matamu – Proposed if it could be requested/suggested under OPUS MOU to have students with BE stay on to work for 2 years after graduation.
- Executive took note of Matamus request
- Tua'imalo – Suggested for IPES to write to MFAT regarding the request from Matamu.
- Tolo added on Tuaimalos comment to request to MFAT to approach the Head of Departments that deal with work permits to allow for 2 years work permit for work experience.
- Fonoti – suggested to open up similar opportunities such as OPUS MOU to other engineering firms.
- Seuga – Proposed to elect new subcommittees for 2016.

8. New Patron

- Minister of Works, Transport & Infrastructure Hon Papalii Niko Lee Hang arrived and met the Members.

<u>Attendees</u>	<u>Email</u>	<u>Organisation</u>
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Jansue Saena		
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Fuica Ah Liki		BBL
Faufata Levi		Kramer